

eMINTS Teacher Website Hosting Request 2008

eMINTS teachers must be provided with server space of sufficient size and with reasonable access for easy uploading of website files for the programs in which they are enrolled. eMINTS highly recommends that teacher websites be hosted and supported locally on a school or district web server or by the organization's approved vendor solution.

In rare cases where organizations cannot provide local hosting with adequate access for teachers to use online classroom communication tools effectively, eMINTS will provide a very limited amount of webspace to participants in eMINTS programs. Participants who request eMINTS-provided webspace are bound by the University of Missouri Acceptable Use Policy and eMINTS webspace policies. For details visit

<http://doit.missouri.edu/policies/aup.html>
www.emints.org/about/policies/webspace.shtml

To request an account limited to 5 MB of webspace, please complete the information on page 2, including required signatures, and return this form to the eMINTS office:

eMINTS National Center
103 London Hall
Columbia, MO 65211
Fax (573) 884-7614
Attention: web hosting request

Choose one website publishing option:

1. Publish your classroom website on your school or district's server.
2. Publish your website using eMINTS hosting.
3. I no longer need the eMINTS-provided webspace I had once used.

Teachers, please talk with your district technology coordinator about local web hosting. Be sure to ask if you will have free access to your site so you can quickly and easily make changes and/or updates to it throughout the year. **We encourage teachers to use their district's server resources for hosting their classroom websites whenever possible.**

If your district has no web server or if you will not have quick and easy access to make changes and updates to your website, you may request that your classroom website be hosted by eMINTS. If you choose option #2, you must secure your principal's and tech coordinator's signatures so we can be assured that your use of eMINTS webspace is not in conflict with any of your district's policies and that eMINTS-provided webspace truly is needed due to district server limitations.

Note: If eMINTS hosts the website, the district must agree that the teacher will be able to FTP to it from school. This requirement may mean an adjustment to the school firewall or other security systems.

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Please complete the following information and return it to your eIS. The completed form must be **received by the eMINTS office no later than March 20, 2008.**

Teacher Name _____

School Building _____

District/Organization _____

E-mail Address _____

Business Phone (include area code and extension #) _____

Trainer/eIS Name _____

Check one of the following options:

I will use Option 1 – my classroom website will be **hosted by my district or district-approved vendor**

I will use Option 2 – I request that **eMINTS** host my classroom website (principal's & tech coordinator's signatures required for option 2 only)

I no longer need the eMINTS-hosted webspace I once used.

(Teacher's Signature) (Date)

(Principal's Signature) (Date)

I will provide necessary FTP access from school for the teacher named above.

(Tech Coordinator's Signature) (Date)

Questions – contact support@emints.org or call (573) 884-7202.